



JONATHAN E. FIELDING, M.D., M.P.H.
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August 20, 2008

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

A handwritten signature in black ink, appearing to read "J. Fielding", written over the printed name of Jonathan E. Fielding.

SUBJECT: **NOTICE TO AMEND EXISTING INFORMATION TECHNOLOGY
SUPPORT SERVICES MASTER AGREEMENT (ITSSMA) WORK
ORDER N04-0628 WITH BIS COMPUTER SOLUTIONS, INC.**

This is to advise you of our intent to request the Internal Services Department (ISD) to amend ITSSMA Work Order N04-0628, with BIS Computer Solutions, Inc. by extending the term from August 7, 2008 to June 30, 2009, and increasing the maximum Work Order amount by \$90,021, from \$299,999 to \$390,020.

In accordance with ITSMMA Guidelines, prior Board notice is required for work orders that will exceed \$300,000.

BACKGROUND

The Department of Public Health is responsible for the ongoing development, deployment, and maintenance of the Los Angeles County Public Health Information Network architecture. This is a system infrastructure established to support bioterrorism preparedness and response initiatives. One of the critical systems required to support local, state, and federal preparedness initiatives is the system to manage and distribute the Strategic National Stockpile (SNS). The system manages a cache of medications and pharmaceuticals provided by the federal government in the event of a disaster. In 2005, the Department of Public Health, with assistance from the Internal Services Department, conducted a competitive bid process in order to acquire an inventory management system that would be configured and adapted to support unique SNS management requirements. In late spring 2005, the Department of Public Health selected BIS Computer Solutions' ORCA 2000+ product to serve as the SNS-Inventory Management System (SNS-IMS).

SCOPE OF WORK

In August 2005, BIS Computer Solutions completed the base implementation and Phase I of deployment in accordance with local SNS needs and requirements. The Department of Public Health is now working with BIS Computer Solutions to implement Phase II of the SNS-IMS and improve overall system usability and performance of the Orca 2000+ inventory system product. Phase II of this effort will address the implementation of key enhancements to the system to support the following SNS functions:

1. Item record search: improved ability to create and search for inventory items
2. Creation and receipt of Medical Supply Requests
3. Receipt and Storage of Managed Inventory, including improvements to "Stock On Hand" functions
4. Initiation and Fulfillment of Orders, in accordance with appropriate approval and transfer protocols
5. Creation of Pick Lists and generation of shipping manifests.

These critical enhancements will improve the interface and navigation of the system, provide specific functionality to meet Centers for Disease Control and Prevention emergency preparedness grant requirements, and provide critical support for field-based Point-of-Dispensing (POD) operations. An SNS Project Support Team has been assembled to assist with the technical design and implementation of certain core elements of this initiative and is guiding the vendor through this next development phase. Certification of the application enhancements will be performed by the County, in consultation with the Centers for Disease Control and Prevention.

JUSTIFICATION

This amendment to the subject Work Order will provide the Department of Public Health and its Emergency Preparedness program with the short term development resources required to complete key functional and technical enhancements to the Orca 2000+ system in accordance with local, state, and federal response requirements. Failure to continue these services will hamper efforts to modify the SNS-IMS system to comply with federal grant requirements and limit the Department's ability to respond efficiently and effectively to public health emergencies within the jurisdiction.

FISCAL IMPACT

The consultant's hourly rate for this Work Order will remain the same through the extended term of the Work Order. Sufficient funds for this initiative are available in the Department's budget. Funding for this initiative will be 100 percent offset by grants from the Centers for Disease Control and Prevention.

NOTIFICATION TIMELINE

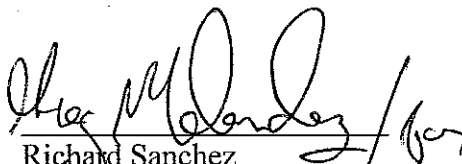
Consistent with ITSSMA policies and procedures, we are informing your Board of our intention to amend the term of this Work Order and increase the maximum funding. If no objection is received from your Board by September 10, 2008, we will request ISD to proceed with the amendment of this Work Order.

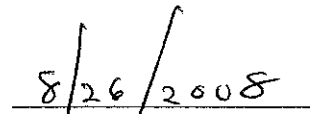
If you have any questions or require additional information, please let me know. '

JEF:jrc

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Interim Chief Information Officer
Director, Internal Services Department

NOTED AND APPROVED:


Richard Sanchez
Interim Chief Information Officer


Date